

The 2021 Planbook

Echeconnee Lodge 358



Presented By

Jacob Turner, Lodge Chief

Sheila Sweat, Lodge Adviser

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Introduction by the Lodge Chief

Hello everyone, I am pleased to present you with the Echeconnee Lodge OA Planbook. Our Planbook was written and approved by the 2021 LEC and was made for the members of Echeconnee Lodge. This Planbook and the *Order of the Arrow Handbook* will be helpful to you in any endeavors or questions you may have about our lodge or OA in general.

An important feature of the Planbook is the Lodge bylaws. These rules govern how our Lodge functions. If you have any questions about how the Lodge works, you can look at the bylaws and find an answer.

Another feature in the Planbook is the page on Lodge history. This is a brief summary of some of the history of the Lodge. Many accomplishments of the Lodge are not included. If you have any additions to this summary, please take a moment to write them down and send them to me.

I wish you all a successful year on the scouting trail. I would like to also remind you of the words of E. Urner Goodman, "I must do something' solves more problems than 'something must be done.'"

Yours in Brotherhood,

Jacob Turner

2021 Lodge Chief



Officers and Advisers

Officers:

Lodge Chief	Jacob Turner	LodgeChief@echeconnee.org
1 st Vice Chief	Danica Resha	1stViceChief@echeconnee.org
2 nd Vice Chief	Jude McNeil	2ndViceChief@echeconnee.org
3 rd Vice Chief	Colin Ostrat	3rdViceChief@echeconnee.org
Secretary	Jaden Dunn	Secretary@echeconnee.org
Treasurer	Sushrith Panda	Treasurer@echeconnee.org
Vigil Chief	Jacob Whittington	VigilChief@echeconnee.org
Co-Clan Chiefs	Robert Anderson	ClanChief@echeconnee.org
	Beau Heuring	ClanChief@echeconnee.org

Chapter Chiefs:

Ocmulgee	Wyatt Guffey	Ocmulgee@echeconnee.org
Oconee	Landon Smith	Oconee@echeconnee.org
Pine Forest	Jonah Overland	Pineforest@echeconnee.org
Robert L. Scott	Austin Best	RLS@echeconnee.org

Advisers:

Lodge Adviser	Sheila Sweat	Adviser@echeconnee.org
Associate Adviser	Lou Lilley	eaglesrockatwoodstock@yahoo.com
Staff Adviser	Dan Cook	StaffAdviser@echeconnee.org
1 st Vice Adviser	Lou Lilley	eaglesrockatwoodstock@yahoo.com
2 nd Vice Adviser	Ryan Thorne	ryanthorne935@gmail.com
3 rd Vice Adviser	Lea Hamm	lea.hamm@ffpga.com
Secretary Adviser	Tyler Adsit	tyler.adsit.ta@gmail.com
Treasurer Adviser	Bill Jones	wrjones845@aol.com
Vigil Chief Adviser	Robert Sweat	robertasweat@gmail.com
Clan Chief Adviser	Michael Grace	mgrace@fit.edu

Chapter Chief Advisers:

Ocmulgee	Rick Guffey	rickguffey0323@gmail.com
Oconee	Denny Sweat	edsweat17@gmail.com
Pine Forest	Denny Sweat	edsweat17@gmail.com
Robert L. Scott	Tammy Witsch	bewitsch@gmail.com

2021 LODGE GOALS

The Executive Committee set the primary goal of achieving the level of a High Performing Lodge, according to National's Performance Management Program (PMP). To help accomplish this, we will achieve the following objectives.

1. Increase youth membership by 7% over the number chartered during 2020.
2. Induct at least 50% of the eligible youth Ordeal members into the Brotherhood.
3. Conduct lodge officer & adviser training using current materials.
4. Send 4 people to an OA event supported by Lodge scholarships.
5. Have 20% of members attend all Lodge events excluding the following Lodge events; LLD, COC, and any LEC.
6. Contribute quarterly to the Council newsletter and website.
7. Use the Elangomat program and Clan system during Induction Weekends.
 - a. Continue to use the National Guidelines for Extended Elangomat Program.
 - b. Have all Elangomats trained prior to the Spring Induction.
8. Ensure each LEC member, including each Chapter Chief, has an adult adviser.
9. Improve communication between LEC members and members of the Lodge.
 - a. Ensure LEC minutes are emailed to members within one week of each LEC meeting.
 - b. Issue quarterly Deerpath newsletters, within the first month of the quarter.
10. Provide 6 service projects for Camp Benjamin Hawkins and/or Camp Manipines in addition to Induction weekends.
11. Develop a system to efficiently track and promote the OA Troop Representative program within the Lodge.
 - a. Provide at least one training session for OA Troop Representatives.
12. Retain 50% of the youth members who were chartered in 2020.
13. Have 90% of elected youth candidates complete their Ordeal.
14. Enhance the can recycling program that is available for use at Camp Benjamin Hawkins functions.

1. Have ceremony teams compete in two competitions at the 2021 SR-9 Conclave in April.
2. Have Echeconnee Lodge members assist the Central Georgia Council Scouting Program when requested, at LEC discretion.
3. Have at least one meeting per chapter with Chapter Chiefs and Advisers in the year of 2021.
4. Have the LEC review and evaluate goals stated in the Planbook and thrive four times during the year.
5. Visit 100% of the units.
6. Send two LEC members to NLS/DYLC in 2021.
7. Have at least 15 Arrowmen attend SR-9 Indian Winter and 36 Arrowmen attend Conclave.



2021-22 LODGE CALENDAR OF EVENTS

Due to COVID dates subject to being rescheduled or cancelation

January

3- LEC meeting– Zoom, 6:00PM

9- Campfire/Fellowship – Utes Campsite, CBH, 6 PM to 8:30 PM

February

7- LEC meeting– Zoom, 6:00PM

20- Team Sports/CBH Workday

27- Lodge Banquet, 6 PM @ the Rosewood Ballroom, Macon

March

5-7- Spring Induction/LEC meeting at CBH

April

11- LEC meeting– Zoom, 6:00PM

16-18- SR-9 Conclave, Camp Patten – Lakeland, GA

24- Game Night/CBH Workday

May

2- LEC meeting– Zoom, 6:00PM

22- CBH Camp Prep Workday

June

5-CBH Camp Prep Workday (Tentative)

July

TBD High Adventure Activity

August

1- LEC meeting – Zoom, 6:00PM

14- Workday

20-22- (Tentative) ACT Conference, COC meeting Location TBD

September

10 - Council Camporee Callout Ceremony Time TBD - CBH

17-19- Fall Induction/LEC meeting, CBH 24-26 NLS/DYLC, Orlando, FL

October

2- Social Event/Workday (date tentative)

3- LEC– Zoom, 6:00PM

November

5-7- Fall Fellowship/LEC meeting, CBH

20- Social Event (Rifle/Turkey Shoot)/Workday (date tentative)

December

4-5- LLD, Location TBD Arrival 8:00 AM on 5th Depart 12:00 AM on 6th

10-12- NLS/DYLC, Greensboro, NC

27-31- Winter Camp Cracker Barrel, CBH Date/Time TBD

January 2022

2- LEC – Zoom, 6:00PM

TBD- SR-9 Indian Winter, location TBA

22- Lodge Banquet, 6 PM @ Forest Hills UMC

* Potential 2021 Dates for Mercer Football Concession Stand Fundraisers:

Sep 14, Sep 28, Oct 2, Oct 19, Nov 2, Nov 9



LODGE ACTIVITIES

The Annual Lodge Banquet, held in January/February each year, is a time when Arrowmen and their families gather together for awards, fellowship, and fine dining. Some awards announced at the Banquet include: the James E. West Fellowship Award, the Founders Award, the Lodge Chief's Awards, and the Lodge Adviser's Awards. Members of the Lodge Ceremony Team induct the Lodge officers during an impressive ceremony. The Vigil Honor recipients are recognized at the banquet.

The Lodge Induction Weekends are the Lodge's two most important functions. Candidates elected to the Order of the Arrow need to attend one of the two Induction Weekends held during the year. All Echeconnee Lodge members are encouraged to attend and support the new members. At these weekends, Arrowmen can rededicate themselves to the principles of our Order and those eligible may complete their induction sequence in the Order by accepting the Brotherhood conversion challenge.

The Section SR-9 Conclave is packed with fun, fellowship, and training. Competitive events testing both physical and scout skills are held between lodges. Lodges elect Section officers at the event. Each year, a different Lodge in the section hosts the conclave. Conclave 2021 is at Camp Patton and is hosted by Withlacoochee Lodge.

Fall Fellowship is a time of brotherhood and fellowship. It is the first Lodge event many new Arrowmen attend. There are competitive events Saturday. Eligible Ordeal members can accept the Brotherhood challenge and participate in the Brotherhood Ceremony. Vigil Honor candidates are called-out in an impressive ceremony Friday night. A Vigil breakfast is held Saturday morning. There is a public recognition ceremony Saturday before lunch. Arrowmen elect Lodge officers for the next year.

Lodge Leadership Development is in December, when the current Lodge leaders and the newly elected leaders come together to create continuity of Lodge leadership. The format has been identified as a "Best Practice" by National Order of the Arrow and consists of teaching, fellowship, and food.

Camp Benjamin Hawkins



New Member Information

Welcome To The Order of the Arrow!

Congratulations for your election and induction into Scouting's National Honor Society, the Order of the Arrow. You have joined an organization with over 160,000 members serving their Councils and home units.



This website is the best resource available to help you gain an understanding of the Order of the Arrow's mission and purpose, and how you can help your Lodge fulfill the promise we make.

The password is the fifth word of the title on page 19 of your current *OA Handbook*.

Checkout our lodge Website at <https://echeconnee.org/>

You can also checkout the national OA Website at <http://www.oa-bsa.org>

If you have any questions ask our

Chief at

lodgechief@echeconnee.org

or our Lodge Adviser at

adviser@echeconnee.org

2021 Lodge Budget

Income	\$10,125.00
Dues (225x\$15.00)	\$3,375.00
Lodge Events	\$5,000.00
Lodge Banquet (75x\$10.00)	\$750.00
Spring Induction (50)	\$1,500.00
Fall Induction (50)	\$1,500.00
Fall Fellowship (50)	\$1,250.00
Trading Post Sales	\$750.00
Scholarship Donations	\$500.00
CBH Repairs Donations	\$500.00
Expenses	\$9,225.00
National/Sectional Fees (225x\$5.00)	\$1,125.00
Lodge Events	\$4,100.00
Lodge Banquet (Food)	\$400.00
Spring Induction	\$1,050.00
Fall Induction	\$1,050.00
Fall Fellowship	\$750.00
Indian Winter	\$250.00
SR-9 Gathering/Conclave	\$400.00
Event Pass Patch	\$200.00
Awards & Recognition	\$250.00
Scholarships (NOAC, NLS)	\$200.00
Indian Winter Scholarship (cook crew)	\$150.00
Ceremonies	\$250.00
Printing/Mailing	\$500.00
Training	\$150.00
Friends of Scouting	\$500.00
Council Support (James E. West)	\$1,000.00
Construction Budget C B H	\$500.00
Miscellaneous	\$500.00
Excess of Income over Expense	\$900.00

BRIEF HISTORY of ECHECONNEE LODGE

Dr. E. Urner Goodman and Carroll A. Edson founded the Order of the Arrow (O.A.) in 1915 at the Treasure Island Camp of the Philadelphia Council, Boy Scouts of America. It became an official program experiment in 1922 and an approved part of the Scouting program in 1934. In 1948, the O.A., recognized as the BSA's national brotherhood of honor campers, became an official part of the national camping program of the Boy Scouts of America.

In 1947, the Central Georgia Council became the 358th council to charter an O.A. Lodge and held its first induction at Camp Benjamin Hawkins May 24, 1947, selecting Billy Rice as Lodge Chief. Echeconnee Creek is a prominent land feature near Camp Benjamin Hawkins, and members of the Lodge incorporated this and # 358 into the lodge name Echeconnee Lodge # 358 W.W.W. Echeconnee is a Creek Indian word meaning "Deer Trap Creek," from *echo*, "deer," and *conna*, "trap." It was so named because deer that came to drink from Echeconnee creek were attacked by Indians before they could escape up the steep banks.

Arrowmen chose the deer as the official totem of the lodge. In 1952, the O.A. national committee asked the BSA to approve a lodge emblem that would fit the right pocket flap of the uniform. In 2010, O.A. national required Echeconnee to design a new lodge flap. Lodge members based the design of our lodge flap on the totem of the Lodge. The border represents a pottery design used by the Creek Nation, the deer in the foreground represents the totem of our Lodge, and the creek in the background symbolizes Echeconnee Creek, after which our Lodge is named.



DISTINGUISHED SERVICE AWARD



The Distinguished Service Award (DSA) was created in 1940 from the need to honor those Arrowmen who rendered exceptional service to the Order beyond the lodge. The first Distinguished Service Awards were then presented at Camp Twin Echo in Pennsylvania to E. Urner Goodman, Carroll A. Edson and nine others.

Between 1940 and the first national Order of the Arrow conference in 1948, the DSA was presented at national meetings as deserving individuals were identified. Thereafter, the Award became a traditional part of the pageantry and ceremony of the national conference.

Since the time of the first Distinguished Service Awards in 1940, fewer than 1000 DSA's have been presented. This alone is testament to its standard of excellence.

The award is a sterling silver arrowhead bearing an arrow pointing up and to the wearer's right. The award is suspended from a white neck-ribbon on which red arrows are embroidered. A white square knot embroidered on red cloth is available for uniform wear and a silver arrowhead lapel pin is available for civilian wear.

Three brothers of Echeconnee Lodge have received the Distinguished Service Award. Past Lodge Chief **Larry Mobley** received the DSA at the 1988 National OA Conference in Fort Collins, Colorado. Past Lodge Chief **Devlin Cooper** received the Award at the 2002 National OA Conference in Bloomington, Indiana. Past Lodge Chief **Tyler Stepanek** received the Award at the 2015 National OA Conference in Lansing, Michigan. **Ken Barton** received the DSA in 2020 (to be presented later).

ECHCONNEE LODGE FOUNDER'S AWARD

Year listed is for the preceding year regardless of the date of presentation.

Year	Youth	Adult	Awarded on
2019	Jacob Whittington	Sheila Sweat	Jan 18, 2020
2018	Victor Witsch	Alan Stepanek	Jan 19, 2019
2017	Garyn Schlageter	Andy Walton	Jan 20, 2018
2016	Harrison Booth	Leon Lovett	Jan 21, 2017
2015	Alex Boland	David Lee	Jan 23, 2016
2014	Kenny Higginbotham	Bradley Shimmel	Jan 24, 2015
2013	Billy Jones	Charles "Chip" Greene	Jan 25, 2014
2012	Robert Sweat	Paul van Loenen	Jan 26, 2013
2011	Tyler Stepanek	Ross Adams	Jan 28, 2012
2010	Tyler Johnson	James Y Proctor	Jan 29, 2011
2009	Carr Jones		Jan 23, 2010
2009	Luke van Loenen		Jan 23, 2010
2008	Billy Phillips III	Billy Phillips Jr.	Feb 20, 2009
2007	Nathan van Loenen	Ron Wagner	Nov 6, 2010
2006	Derek Brown		Jan 27, 2007
2005	Joshua Basilio		Jan 28, 2006
2005	Ben Smith		Jan 28, 2006
2004	Jonathan Personius	Hank Personius	Jan 22, 2005
2003	William Tanner II		Jan 24, 2004
2003	Trae Weaver		Jan 24, 2004
2002	Thomas Christian	John Mullis	Jan 25, 2003
2001	Jared Bertram	Chuck Bertram	Jan 19, 2002
2000	Dwight McGee		Jan 20, 2000
2000	Joey Jones		Jan 20, 2000
1999	Kevin Wright	Craig Rotter	Jan 8, 2000
1998	Jeremy Stinson	Mike Land	Jan 9, 1999
1997	Devlin Cooper	Bill Jones	Jan 10, 1998
1996	Dean Ryan Simpson	Ross D. Cooper	Jan 11, 1997
1995	Kristoffer Berry	Kathleen Cooper	Jan 6, 1996
1994	William "Will" J. Hall	Troy C. Gay	Jan 7, 1995
1993	No Nominations/Recipients		
1992	Clinton D. Pearce	David Rodriquez	Nov 14, 1992
1991	Bradford Mate	David M. Fonda	Oct 11, 1991
1990	Chuck Rice		Nov 4, 1990
1989		Melvyn F. Wenner	Jan 29, 1989
1983-1988	No Known Nominations/Recipients		
1982	Larry A. Mobley	Bill Barron	Nov 14, 1982

1982 was first year of presentation of the Founder's Award

Past Lodge Chiefs

1947 Billy Rice	1948 Tommy Torbert III	1949 Tommy Torbert III
1950 Jim "Trail" Trimble	1951 Peter "Pike" Neilson	1952 Billy Shaffer
1953 Billy Shaffer	1954 Henry McKay	1955 David Richardson
1956 Joe Smaha	1957 Frank W. Armstrong	1958 Francis G. Clark, Jr.
1959 Phil Brown	1960 James Ben Whatley	1961 J. Charlie "Hook" Burns
1962 Phillip "Flip" Parrish **	1963 Rick Edwards	1964 David A. Vaughan
1965 Manley L. "Sonny" Carter **	1966 Harry "Jimmy" Glenn III	1967 Sandy Johnson
1968 Hurburt "Hu" Hamilton	1969 Stephen M. Shimmel	1970 Charles Crawley
1971 Sam James	1972 McKinley A. King	1973 Kenneth Thompson
1974 Randy Sherrill **	1975 Robert "Bobby" A. Boyd	1976 Richard A. Boyd **
1977 J. Ross Adams, Jr.	1978 Bradley "Brad" Shimmel	1979 H. Clack Aiken
1980 Larry Mobley	1981 Charles "Chip" E. Greene	1982 Stewart C. McLamb
1983 David Shelton **	1984 Craig Rotter	1985 Samuel J. Waller
1986 Samuel J. Waller	1987 Daniel Sanders	1988 Louis M. Napolitano III
1989 Louis M. Napolitano III	1990 Clifford Fonda	1991 Charles "Chuck" Miller
1992 Shannon Fonda	1993 William Schwartz	1994 Andy Bacon
1995 William J. Hall	1996 William J. Hall	1997 Devlin Cooper
1998 Devlin Cooper	1999 Devlin Cooper & Kevin Wright	2000 Jeremy Stinson
2001 Jeremy Stinson	2002 Jeremy Stinson	2003 Thomas Christian
2004 Thomas Christian	2005 Joshua Basilio	2006 Tyler Adsit
2007 Tyler Adsit	2008 Billy Phillips III	2009 Derek Brown & Jacob Walton
2010 Tyler Stepanek	2011 Tyler Stepanek	2012 Tyler Stepanek & Kenny Higginbotham
2013 Kenny Higginbotham	2014 Robert Sweat	2015 Robert Sweat
2016 Harrison Booth	2017 Mark Donnell	2018 Ben Lilley
2019 Ben Lilley	2020 Jacob Whittington	** deceased

Echeconnee Social Media:

Website: echeconnee.org

Facebook: Echeconnee Lodge OA

Instagram: Echeconnee Lodge

Twitter: @Echeconnee

Team App: Echeconnee Lodge



Echeconnee Lodge

Lodge Bylaws

Last revised: May 17, 2020

I. NAME AND AFFILIATION OF THE LODGE

- A. The lodge shall be known as Echeconnee Lodge, Central Georgia Council No. 96, Boy Scouts of America.
- B. The lodge shall be under the supervision of the council camping committee and the administrative authority of the Scout Executive.
- C. The totem of the Echeconnee Lodge shall be that of a deer.
- D. The lodge may be divided into chapters, whose borders and names are to be synonymous to the districts within the council. Procedures/policies outlined in the current *OA Guide for Officers and Advisers* are to be followed.
- E. The mission of our lodge is to achieve the purpose of the Order of the Arrow as an integral part of the Boy Scouts of America in the council through positive youth leadership under the guidance of selected capable adults.

II. ECHECONNIE LODGE INSIGNIA POLICIES

- A. In order to purchase restricted items exclusively of the Echeconnee Lodge; one must show a current dues paid membership card of Echeconnee Lodge. Any patch that does not have to be earned by a Lodge member pursuant to Paragraph C below can be sold to OA members outside of Echeconnee Lodge, except for Event Passes, which must have been issued three or more years ago. The price of such patches will be double that for members of other lodges.
- B. The procedures for changing the lodge flap, lodge jacket patch, or the lodge neckerchief shall be the same as the procedure to change the lodge rules.
- C. Ceremonial, Dance (Drum), and Elangomat team flap requirements.
 - 1. The standard Echeconnee Lodge dance/drum team flap shall be restricted to those members of the lodge who fulfill the following first two requirements or the third requirement.

- a. Compete or perform twice for the lodge or with the lodge dance/drum team on the local level as a dancer, singer, or drummer.
 - b. Compete or perform once on the sectional, regional, or national level as a dancer, singer, or drummer.
 - c. Provide active support to the lodge dance/drum program in an advisory capacity for at least two years.
2. The standard Echeconnee Lodge ceremonies team flap shall be restricted to those members of the lodge who fulfill any of the following requirements:
 - a. Perform two speaking parts at approved ceremonies of Echeconnee Lodge.
 - b. Perform five non-speaking parts at approved ceremonies of Echeconnee Lodge. Change to “Compete or perform once on the sectional, regional, or national level”
 - c. Provide active support to the lodge ceremonies program in an advisory capacity for at least two years.
3. Both the dance/drum team flap and the ceremonies team flaps are restricted to three per life. Two flaps may be purchased when the above requirements are met. A third flap may be purchased after the above requirements are met for the second time.
4. Members may only purchase a dance team flap or ceremonies team patch with the approval of the Lodge Second Vice-Chief, Dance or Ceremonies Adviser, and the Lodge Chief.
5. The standard Echeconnee Lodge Elangomat team flap shall be restricted to those members of the lodge who fulfill all of the following requirements.
 - a. Attend and complete the lodge Elangomat training course.
 - b. Become an active Brotherhood member prior to becoming a lodge Elangomat.
 - c. Be active at no less than three ordeals, one of which he serves as an EIT (Elangomat in Training), two of which he serves as an Elangomat.
 - d. Perform the duties as Elangomat as prescribed by the current Lodge Chief’s requirements.
 - e. The Elangomat flap can be purchased through the Lodge Treasurer, with the approval of the Lodge Chief, First Vice-Chief, or First Vice-Chief’s Adviser.

- f. The Elangomat team flap is restricted to three per life. Two flaps may be purchased when the above requirements are met. A third flap may be purchased after the above requirements are met for the second time.
- D. The Executive Committee has the authority to issue a commemorative trading flap(s)

III. ELECTION TO MEMBERSHIP

- A. The requirements for membership in this lodge are as stated in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.
- B. The procedure for the Ordeal shall be as stated in the *Order of the Arrow Handbook* and *The Guide for Inductions*.
- C. All unit elections will be conducted as outlined in the current *OA Guide for Officers and Advisers*.

IV. BROTHERHOOD MEMBERSHIP

- A. Completion of Brotherhood membership shall be in accordance with the requirements in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.
- B. The lodge shall provide the membership with the opportunity to obtain Brotherhood membership at the minimum of once a year

V. THE VIGIL HONOR

Attainment of the Vigil Honor shall be in accordance with the requirements in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.

VI. LODGE FINANCES

- A. There shall be an induction fee payable at the time of induction to be determined by the Executive Committee each year as necessary. For such, each new Ordeal member shall receive:
 - 1. A current dues paid membership card
 - 2. An Ordeal sash;
 - 3. A lodge flap;
 - 4. An Order of the Arrow Handbook;
 - 5. A Universal Arrow ribbon;
 - 6. A water bottle

- B. Dues of the lodge shall be collected annually. The Lodge Executive Committee will approve the amount of the dues and will include it in the annual budget recommendation. Dues must be paid by December 31 of that year. If dues are not paid by December 31, the member will be considered inactive.
 - 1. Inactive members of the lodge may not participate in the functions of the lodge, may not purchase lodge goods, and may not receive the mailings of the lodge.
 - 2. Inactive members of the lodge may restore themselves to active status by paying a reinstatement fee of one dollar (\$1.00) plus the current dues.
- C. In the annual development of the lodge budget, funds shall be made available for chapter mailings, activities, and service projects. The Chapter Secretary must gain prior approval from the Lodge Executive Committee to incur expenses. All approved bills shall be paid through the council office.
- D. All Order of the Arrow funds shall be handled through the Council Service Center and go through all normal council accounting procedures. The Lodge Treasurer has the responsibility of maintaining accurate lodge financial records.
- E. The process of preparing and approving the annual budget of the lodge shall be completed by the Executive Committee no later than December 31. Following approval by the Executive Committee, the lodge budget shall go before a vote of the lodge before any expenses are incurred in that fiscal year.
- F. The lodge will prepare a council budget form for each activity/event. All approved receipts are to be turned into the Lodge Staff Adviser within 10 days after completion of the activity/event.
- G. No member of the lodge has the authority to financially obligate the lodge or council. All orders for merchandise/products must be made through the Scout Executive/Lodge Staff Adviser and the Lodge Executive Committee.
- H. Individuals are not allowed to sell any personal items or products during any lodge activity/event or council OA event/activity.
- I. The lodge Key Three has the authority to approve lodge expenditures of no more than \$50.00 to cover purchase of items needed for lodge events.

VII. EXECUTIVE COMMITTEE

- A. The elected officers of the lodge shall be the Lodge Chief, Lodge Vice-Chiefs, Lodge Secretary (ies), Clan Chief, and Lodge Treasurer.
- B. The officers of each chapter of the lodge shall be the Chapter Chief, the Chapter Vice-Chief, and the Chapter Secretary.
- C. The Lodge Chief shall appoint such operating committees as deemed necessary with the approval of the Executive Committee. The various committee chairmen shall be appointed by the Lodge Chief with the approval of the Lodge Adviser.
- D. The Chapter Chief shall appoint such committees as deemed necessary with the approval of the Chapter Adviser and Lodge Adviser.
- E. All lodge officers, lodge committee chairmen, chapter officers, and chapter committee chairmen shall be under 21 years of age for their entire term of office.
- F. Lodge and chapter officers shall be elected before December 1 of and will be sworn in and shall begin fulfilling the duties of their office at Lodge Leadership Development. A ceremonial swearing in will occur at the Lodge banquet.
- G. The Lodge Adviser and Chapter Advisers shall be appointed by the Scout Executive. The various Committee Advisers shall be appointed by the lodge Key Three.
- H. The lodge Key Three shall consist of the Lodge Chief, the Lodge Adviser, and the Lodge Staff Adviser.
- I. The Lodge Executive Committee shall consist of the elected lodge officers, immediate past Lodge Chief, lodge operating committee chairmen, Lodge Adviser, Camping Committee member, Chapter Chief and Adviser to each chapter, Scout Executive, and Lodge Staff Adviser.
- J. The Chapter Executive Committee shall consist of the elected chapter officers, the Chapter Adviser, the chapter operating committee chairmen and advisers, the immediate past Chapter Chief, a representative of the district Camping Committee, and the District Executive.
- K. In the event of a vacancy of the lodge or chapter office by resignation or non-fulfillment of that office, the lodge Key Three is empowered to declare this need and appoint an interim officer to occupy this position until the installment of new officers. In the

event of a vacancy arising in the position of the Lodge Chief, it is the duty of the First Vice-Chief to assume this position. If the Lodge First Vice-Chief is unable to fulfill this position, the Lodge Executive Committee, with the approval of the Scout Executive, shall appoint a person to assume the duties of the Lodge Chief.

VIII. LODGE MEETINGS

- A. The lodge Key Three shall meet prior to all meetings of the Executive Committee and of the entire membership of the lodge.
- B. The Lodge Chief shall preside over all Executive Committee meetings and all lodge meetings.
- C. The Executive Committee shall meet a minimum of four times a year.
- D. Special meetings of the lodge or any committee of the lodge may be called by the Lodge Chief and Scout Executive/Staff Adviser if the need arises.
- E. Each meeting of the lodge shall be opened with the Obligation of the Order of the Arrow and closed with the song of the Order of the Arrow.
- F. Adult Scouters, age 21 or over, do not have a vote in matters of lodge business.

IX. AWARDS OF ECHECONNIE LODGE

- A. The Lodge Chief's Award - The Lodge Chief may select a maximum of five active Arrowmen, under 21 years of age, to receive recognition for outstanding or unusual service to the lodge beyond the call of duty.
- B. The Lodge Adviser's Award - The Lodge Adviser may select a maximum of three active Arrowmen 21 years or older, to receive recognition for outstanding or unusual service to the lodge.
- C. The Silver Shaft - The Silver Shaft shall be a rotating award presented to the Chapter that wins in the "Quest for the Silver Shaft".
- D. The awards of the lodge shall be presented yearly at a time and place approved by the Executive Committee.

X. AMENDMENTS TO THE RULES

- A. These rules shall be subject to amendment at any regular or special meeting of the lodge provided that the amendment has been submitted in writing to the Lodge Executive Committee at least one month prior to such meeting and that due notice has been sent to all active members at least ten days prior to such meeting. A two-thirds vote of the members present shall be required for approval.

1. The function of the Lodge Executive Committee in the amending process shall be to review all amendments to see that they are in accordance with the existing national, council, or lodge policies and are in keeping with the “Spirit of the Arrow”.
 2. The Lodge Executive Committee reserves the right to approve, disapprove, or make a recommendation to the lodge at any point during the amending process.
 3. All references within these rules to the *Order of the Arrow Handbook*, *OA Guide for Officers and Advisers*, and to the *Manual for the Ordeal* refer to the current issues of these publications.
 4. This edition of the rules, upon approval, shall replace any and all previous editions of the Lodge Rules.
- B. Exceptions to the requirement for lodge rule amendments as stated immediately above in section “A” will consist of lodge rules amended by the Executive Committee in order to comply with changes in OA National Committee standards. In these cases, the lodge Key Three will forward written recommendations for change to the Executive Committee for consideration and action. These changes will be made upon approval by the Executive Committee. The changes will be published in the Deer Path.

